



महाराष्ट्र शासन
ग्राम विकास व पंचायतराज विभाग
महाराष्ट्र राज्य ग्रामीण जीवनोन्नती अभियान
राज्य अभियान व्यवस्थापन कक्ष

सिडको भवन, ५ वा मजला (दक्षिण बाजू) सी.बी.डी. बेलापूर, नवी मुंबई पिनकोड: ४००६१४

दूरध्वनी क्रमांक: ०२२-२७५६२५५२/५४ | Website: www.umed.in Email Id: procurement@umed.in

MSRLM/SMMU/Fire extinguishers/ /2025-26

Date: - १५/05/2025

To,

M/s

Subject: Request for Quotation (RFQ) – Annual Maintenance Contract (AMC) for Fire Extinguishers System for the Year 2025-26

Dear Sir/Madam,

- 1) Deen Dayal Antoyodaya Yojana, National Rural Livelihoods Mission (DAY-NRLM) is an ambitious mission mode programme launched by Ministry of Rural Development, Government of India for eradication of rural poverty. Maharashtra State Rural Livelihoods Mission is established to implement DAY-NRLM. DAY-NRLM is funded jointly by Government of India & Government of Maharashtra. DAY-NRLM aims at creating efficient and effective institutional platforms of the rural poor enabling them to increase household income through sustainable livelihood enhancements and improved access to financial and public services. Maharashtra State Rural Livelihoods Mission intends to apply a portion of the proceeds to make payments under the contract for the following services.
- 2) You are hereby invited to submit your most competitive quotation for the **Non-Comprehensive Annual Maintenance Contract (AMC)** for fire extinguishers installed at SMMU, MSRLM, CIDCO Bhavan, CBD Belapur, Navi Mumbai, as detailed below. **(Only registered local suppliers based in Navi Mumbai are eligible to submit quotations.)**
- 3) You are invited to submit your most competitive quotation as per the details mentioned below :

Sr No	Particulars / Description of Item	Unit	Nos
1	Quarterly Preventive Maintenance	Visit per quarter	04
2	Refilling/N2 Gas Pressurising/H.P. Testing of ABC 04kg Fire Extinguisher (The rate should be inclusive of collection & delivery charges)	Refilling Per Tank	15
3	Refilling/N2 Gas Pressurising/H.P. Testing of ABC 06kg Fire Extinguisher (The rate should be inclusive of collection & delivery charges)	Refilling Per Tank	02

4) Scope of Work:

- The contract is **Non-Comprehensive**, i.e., it excludes replacement of parts.
- Vendor must ensure 100% availability and functionality of all fire extinguishers installed.
- Includes labour, cartage, loading/unloading, and technical services to address complaints within **4 hours**.
- Periodic servicing and maintenance as per schedule.
- Separate registers must be maintained for each extinguisher.

Details of the Fire Extinguisher Maintenance Scope:

- Complete cleaning and inspection for blockages, leakages, and wear.
- Refilling must adhere to BIS standards and correct technical procedures.
- Only trained professionals with appropriate tools and manuals may perform maintenance.
- Quarterly checks: nozzles, plungers, inner parts, cartridges, puncture discs.
- Extinguishers must be weighed quarterly (vendor to provide weighing scale).
- Refilling, painting, and hydrostatic testing may be conducted on-site or at vendor's location.
- All maintenance activities to be recorded on history cards.

5) General Terms & Conditions:

- a) Additional fire extinguishers procured during the contract period must be serviced under the same terms.
- b) Vendor must perform any necessary testing/checks to ensure optimal performance.
- c) Quarterly test reports must be submitted.
- d) Site inspection prior to bidding is encouraged.
- e) Technicians must be qualified and authorized to handle fire extinguisher systems.
- f) Vendor shall perform minor repairs and replacements as directed.
- g) Vendor is responsible for workforce safety and cleanliness.
- h) Any damage due to negligence shall be repaired/replaced at the contractor's cost.
- i) Vendor to arrange their own logistics.
- j) MSRLM shall not be liable for any accident within premises. The contractor must indemnify MSRLM.
- k) Contract duration: **1 year**, extendable by another year based on performance, without rate revision.
- l) No advance payments or rate escalations allowed.
- m) GST will be reimbursed as per rules; TDS will be deducted as applicable.
- n) Equipment must remain fully functional at all times.

6) Additional AMC Conditions:

- a) If OEM-specific parts are needed, prior written intimation must be given.
- b) Equipment must be maintained per OEM standards. No deviations allowed without written approval.
- c) Failure to submit preventive maintenance report will incur a penalty of ₹200.
- d) Contractor to submit a takeover report post-award and return all equipment in working condition upon contract closure. Damages, if any, to be compensated.
- e) Backing out mid-contract without consent will result in blacklisting.

7) Preventive Maintenance Schedule:

- **Quarterly visits:** Four scheduled visits per year.

- 8) Eligibility Criteria:
- a) Registration under Shops & Establishment Act or other competent authority.
 - b) Proven experience in maintaining fire extinguisher systems (submit at least one work/supply order).
 - c) GST Registration.
- 9) Quotation Pricing:
- a) Prices must be fixed and valid for the contract duration.
 - b) GST should be shown separately.
 - c) Rates must be quoted in Indian Rupees only.
 - d) All installation/testing/AMC charges should be included in the quoted rates.
- 10) Submission Guidelines:
- Each bidder must submit only one quotation.
 - Quotations must be signed on every page.
- 11) Validity:
- Quotations must be valid for at least **45 days** from the submission deadline.
- 12) Evaluation Criteria:
- a) Quotations will be evaluated based on responsiveness, documentation, and compliance with specifications.
 - b) Conditional bids or alternative pricing will not be accepted.
 - c) Evaluation will be for all items combined.
 - d) GST will not be included in the evaluation for price comparison.
- 13) Payment Terms:
- a) **Quarterly maintenance** payments post-visit, against tax invoice.
 - b) **Refilling charges** post-completion and submission of report, billed on actual quantity.
 - c) Delays in refilling will attract a penalty of 1% per week, up to a maximum of 10% of the cost.
 - d) GST as applicable will be paid extra.
- 14) Place of Service:
- MSRLM, 5th Floor, South Wing, CIDCO Bhavan, Sector 11, CBD Belapur, Navi Mumbai – 400 614.**
- 15) Insurance:
- Contractor must insure their personnel for on-site maintenance work.
- 16) Jurisdiction:
- All disputes are subject to Mumbai jurisdiction only.
- 17) Award of Contract:
- Contract will be awarded to the **lowest responsive bidder**.
 - MSRLM reserves the right to accept or reject any/all quotations without assigning any reason.
- 18) Contract Duration:
- **One year** initially, extendable for another year based on performance and mutual consent.

19) Submission Deadline:

Please submit sealed quotations clearly superscripted as "**Quotation for Annual Maintenance Contract (AMC) of Fire Extinguishers System**" on or before 22/05/2025 up to 2:00 PM, along with all required documents to the address mentioned above.

20) Opening of Quotations:

Quotations will be opened at 2:30 PM on 22/05/2025 in the presence of bidders or their authorized representatives who choose to attend. Attendance is not mandatory but encouraged for transparency.



Chief Executive Officer
Maharashtra State Rural Livelihoods Mission

QUOTATION FORMAT
(ON THE LETTER HEAD OF SUPPLIER)

To
Chief Executive Officer
Maharashtra State Rural Livelihoods Mission,
5th Floor, CIDCO Bhavan South wing
CBD Belapur, Navi Mumbai -400614

Date:- _____

Subject: Request for Quotation (RFQ) – Annual Maintenance Contract (AMC) for Fire Extinguishers System for the Year 2025-26

Ref: Your quotation request letter no. **MSRLM/SMMU/Fire extinguishers/ /2025-26**

Dated: - 14 /05/2025

1501

Dear Sir,

As per your requirement, we are glad to submit you our most reasonable and competitive rates asunder

Sr. No.	Particulars	Unit	*No of Unit	Per Unit Charges in Rs.	Total Cost Rs
1	2	3	4	5	6 = 4X5
1	Quarterly Preventive Maintenance	Visit per quarter	04		
2	Refilling / N2 Gas Pressurising / H.P. Testing of ABC 04 kg Fire Extinguisher (The rate should be inclusive of collection & delivery charges)	Refilling Per Tank	15		
3	Refilling / N2 Gas Pressurising / H.P. Testing of ABC 06 kg Fire Extinguisher (The rate should be inclusive of collection & delivery charges)	Refilling Per Tank	02		
	Total Cost Without GST				
	GST for Sr. no-1				
	GST for Sr. no-2 & 3				
	Total Cost				

We agree to do Annual Maintenance of the Fire extinguishers system in the accordance with details mentioned in the invitation for quotation for a total contract price of Rs.
(Amount in figures) (Rs..... amount in words) within the period specified in the invitation for quotation.

We hereby certify that we have taken steps to ensure that no person acting for us or on behalf will engage in bribery or collusive agreements with competition.

Name :-

Address :-

Telephone no. :-

Fax no. :-

Signature of the supplier with stamp